

Greater St. Albert Catholic Schools Education Foundation

Annual General Meeting Minutes

Thursday, September 24, 2020

7:00 p.m. – via ZOOM (pre-register to receive link)

The meeting was re-scheduled from March 31, 2020 due to COVID-19

ATTENDANCE:

EXECUTIVE/DIRECTOR ATTENDEES PRESENT: (8 of 8; 100% of Exec; 42% of all present)

Kristofer Akkerman, Rob Akkerman, Joe Becigneul, Alyssa Frew, Courtney Haigh, Rosaleen McEvoy, Deb Schlag, and Lydia Yeomans

COMMUNITY MEMBERS PRESENT: (11 members - 58% of all present)

Cameron Bergstrom, Karla Bergstrom, Jessica Feria, Rebecca Gagne, Karen Luger, Jamie Mac, Katherine Milliken, Greg Schell, Jen Stogowski, Susan Tarling, and Rena Yakemchuk

ORDER

The meeting was called to order at 7:03 pm by Chair, Kris Akkerman.

Satisfying considerations set out in the By-Laws (quorum for any General Body meeting, shall be the majority of the Executive Committee (51%) and a minimum of three (3) General Members in good standing), ensuring the meeting was a fully constituted meeting with quorum.

OPENING PRAYER

The Opening Prayer was offered by Rosaleen McEvoy.

INTRODUCTIONS & SIGN-IN REMINDER

The Chair provided the link for registration in the zoom chat box, and introduced the current executive and director members.

AGENDA APPROVAL

01/20 **Be it resolved** that the Foundation members approve the 2020 AGM Agenda as presented.

Moved by Rosaleen McEvoy; Seconded by Deborah Schlag

Carried (17/17)

APPROVAL OF 2019 AGM MINUTES

02/20 **Be it resolved** that the Foundation members approve the 2019 AGM Minutes as circulated.

Moved by Rob Akkerman; Seconded by Joe Becigneul

Carried (17/17)

ELECTIONS

- 03/20** **Be it resolved** that the Foundation members approve **Joe Becigneul** for the position of **DIRECTOR – Trustee Member** for a two-year term (2020-2022).
Moved by Courtney Haigh; Seconded by Deborah Schlag
Carried (17/17)
- Rebecca Gagne left the meeting @ 7:29 pm; Cameron Bergstrom and Karen Luger joined the meeting @ 7:29 pm**
- 04/20** **Be it resolved** that the Foundation members approve **Cameron Bergstrom from SACHS** for the position of **DIRECTOR – Student Member** for a two-year term (2020-2022).
Moved by Deborah Schlag; Seconded by Susan Tarling
Carried (18/18)
- 05/20** **Be it resolved** that the position of **DIRECTOR – Community Member: Town of Legal or a Member-at-Large for the two-year term (2020-2022)** remain vacant, with plans to fill as soon as possible.
Moved by Deborah Schlag; Seconded by Susan Tarling
Carried (18/18)
- 06/20** **Be it resolved that the position of DIRECTOR – Community Member: Town of Morinville for the two-year term (2020-2022)** remain vacant, with plans to fill as soon as possible.
Moved by Deborah Schlag; Seconded by Robert Akkerman
Carried (18/18)
- 07/20** **Be it resolved** that the Foundation members approve **Rosaleen McEvoy** for the position of **DIRECTOR – Community Member: City of St. Albert** for a two-year term (2020-2022).
Moved by Deborah Schlag; Seconded by Courtney Haigh
Carried (18/18)
- 08/20** **Be it resolved that the position of DIRECTOR – Professional Legal Community Member for the two-year term (2020-2022)** remain vacant, with plans to fill as soon as possible.
Moved by Deborah Schlag; Seconded by Robert Akkerman
Carried (18/18)
- 09/20** **Be it resolved** that the Foundation members approve **Robert Akkerman** for the position of **DIRECTOR – Professional Business Community Member** for a two-year term (2020-2022).
Moved by Joe Becigneul; Seconded by Susan Tarling
Carried (18/18)

- 10/20** **Be it resolved** that the Foundation members approve **Rena Yakemchuk** for the position of **DIRECTOR – Community Member of the Greater St. Albert School Division** for a two-year term (2020-2022).
Moved by Deborah Schlag; Seconded by Joe Becigneul
Carried (18/18)
- 11/20** **Be it resolved** that the Foundation members approve **Alyssa Frew** for the Executive position of **Chairperson** for a two-year term (2020-2022).
Moved by Courtney Haigh; Seconded by Susan Tarling
Carried (18/18)
- 12/20** **Be it resolved** that the Foundation members approve **Rena Yakemchuk** for the Executive position of **Vice-Chairperson** for a two-year term (2020-2022).
Moved by Deborah Schlag; Seconded by Joe Becigneul
Carried (18/18)
- 13/20** **Be it resolved** that the Foundation members approve **Deborah Schlag** for the Executive position of **Treasurer** for a two-year term (2020-2022).
Moved by Courtney Haigh; Seconded by Alyssa Frew
Carried (18/18)
- 14/20** **Be it resolved** that the Foundation members approve **Joe Becigneul** for the Executive position of **Parliamentarian** for a two-year term (2020-2022).
Moved by Deborah Schlag; Seconded by Rosaleen McEvoy
Carried (18/18)
- FINANCIAL STATEMENT(S) and REPORTS REVIEW and APPROVAL**
- 15/20** **Be it resolved** that the Foundation members approve the Statement of Operations and Changes in Fund Balances, for the Year Ended 31 December 2019 with total Revenues of \$16,165.88 and total Expenditures of \$16,477.89, with an Excess of Expenditures of (\$312.01), resulting in an overall Fund Balance of \$40,379 @ December 31, 2019.
Moved by Courtney Haigh; Seconded by Joe Becigneul
Carried (18/18)
- 16/20** **Be it resolved** that the Foundation members approve the Statement of Financial Position as at December 31, 2019 with Assets of \$41,940, Liabilities of \$511, and Fund Balances of \$41,429 (Unrestricted - \$9,659; Group Requests - \$270; and Endowment - \$31,500).
Moved by Courtney Haigh; Seconded by Joe Becigneul
Carried (18/18)

17/20 **Be it resolved** that the Foundation members approve the Reconciliation of the Bank Statement at December 31, 2019 with a Bank Balance of \$40,679.01 and a Ledger Balance of \$40,379.01 and one outstanding item of \$300.

Moved by Courtney Haigh; Seconded by Joe Becigneul

Carried (18/18)

18/20 **Be it resolved** that the Foundation members receive the Report from the Chair as information, which was read in the meeting and will be posted on website post-meeting.

Moved by Deborah Schlag; Seconded by Joe Becigneul

Carried (18/18)

RE-ALLOCATION OF FUNDS FROM UNRESTRICTED

19/20 **Be it resolved** that the Foundation members approve the reallocation of **\$7,000** from unrestricted funds as follows:

Endowment Fund:	\$	0
Scholarship Fund:	\$	2,000
Group Requests:	<u>\$</u>	<u>5,000</u>
		\$7,000

Moved by Deborah Schlag; Seconded by Joe Becigneul

Carried (18/18)

NEW BUSINESS

1. 50/50 On-Line Raffle Fundraiser Update – provided by Joe Becigneul

- Targeting an October 2020 Start with December 2020 draw prior to Christmas break; contract with an online platform company being explored
- Application process via AGLC in progress
- Ticket Pricing; group prefers one set price per ticket @\$5.00 ea. For affordability for all
- Marketing and communication to community via GSACRD internal messaging and school councils

2. Group Grants Request Update – provided by Kris Akkerman

- Application form is accessible on Education Foundation website and is now live
- Past school year chairs and current principals were contacted about the release of the application on September 15, 2020

CLOSING PRAYER

The Closing Prayer was offered by Rob Akkerman

ADJOURNMENT

20/20 **Be it resolved** that the Foundation members adjourn the meeting at 8:37 pm.

Moved by Joe Becigneul; Seconded by Deborah Schlag

Carried (18/18)